



भारत सरकार  
Government of India  
पर्यावरण एवं वन मंत्रालय  
Ministry of Environment & Forests  
भारतीय वन सर्वेक्षण (उत्तरीय अंचल)  
Forest Survey of India (North Zone)  
सी. जी. ओ. कम्प्लेक्स, शिवालिक खण्ड  
CGO Complex, Shivalik Block  
बैटस्ले लॉगवुड, शिमला  
Batsley Longwood, Shimla  
हिमाचल प्रदेश-171001  
Himachal Pradesh - 171001



दूरभाष / Tel.: 0177-2658285 (O)  
फैक्स / Fax: 0177-2657517  
Website: www.fsi.nic.in

No.: 8-7/2017-18/dainik upyog/ ~~1642~~ 1642

Dated: 31/7/17

To

Shri Sunil Chandra,  
Deputy Director (SM)  
Forest Survey of India, Dehradun

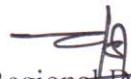
Sub:- Uploading of Quotation for supply of stationery articles on CPP Portal.

Sir,

It is to inform you that Forest Survey of India, Northern Zone, Shimla is inviting the quotation for supply of stationery articles through e-tendering. It is therefore requested to kindly upload the quotation on Central Procurement Portal (CPP Portal) as it is mandatory as per the office memorandum of Ministry of Finance. The quotation detail may please be uploaded on CPP Portal as well as in our official website i.e. fsi.nic.in such a way that any firm can view and download it from the portal/website.

Encl: as above

Yours Faithfully

  
Regional Director,  
Northern Zone

क्रमांक 8-7/2017-18/ दैनिक उपयोग / 1652  
भारत सरकार  
भारतीय वन सर्वेक्षण, उत्तरी अंचल,  
हिमलोक परिसर, शिवालिक खण्ड,  
लौंगयुड, शिमला-171001

दिनांक 31.07.2017

सेवा में,

में 0 -----


विषय: कार्यालय के लिए लेखन सामग्री की आपूर्ति के लिए दरें आमंत्रित करने के संबंध में ।  
महोदय,

उपरोक्त विषय पर आपको यह सूचित किया जाता है कि इस कार्यालय में निम्नलिखित विभिन्न लेखन सामग्री की आपूर्ति हेतु दरें आमंत्रित की जाती हैं। कृपया आप अपनी दरें सीलबंद लिफाफे में दिनांक 21.08.2017 तक कार्यालय में भेज दें।

Sl.N.	Item Name	Company Name / Quantity	Approx. Qty Required	Sl.N.	Item Name	Company Name / Quantity	Approx. Qty Required
1	फाइल बोर्ड		200 न०	23	फोटोस्टेट पेपर A-4	Image/JK/Modi xerox Built	100 न०
2	पेपर क्लिप	Officeclip / Braco, 30mm,	50 पैकेट	24	फोटोस्टेट पेपर F S	Image/JK/Modi xerox Built	5 न०
3	पोर्ट ईट फ्लैग	Size-1"X 3" Quantity=150 Sheets	30 पैकेट	25	नोटशीट पैड	100 sheets	50 न०
4	फैवी स्टीक	Bambalio / Fevicol / Oddy	10 दर्जन	26	ऑलपिन	Diamond Classic	50 न०
5	फिल्ड नोट बुक	Allied, Jindal, Sheets=40, Sheets=80	100 न०	27	परमानेंट मार्कर	luxor	20 न०
6	पैन्सिल एच० बी०	Natraj/Luxor	100 न०	28	सैलो टेप 1"	30 mtrs	20 न०
7	फ्ल्यूड	Correction Pen / Bambalio	4 दर्जन	29	सैलो टेप 2"	30 mtrs	20 न०
8	हाई लाईटर	Luxor/gloliter	2 दर्जन	30	सैलो टेप ब्राउन 2"	30 mtrs	20 न०
9	बॉल पेन	Cello Maxriter	30 न०	31	व्हाईट बोर्ड मार्कर	Luxor	10 न०
10	रिनॉल्ड जेटर बॉल पेन	Reynolds Jetter Mettalica FX	100 न०	32	पेपर कटर		10 न०
11	फाइल कवर	कपड़े वाला	100 न०	33	लिफाफे एस-5		1000 न०
12	स्टैम्प पैड	Ashoka / Fiber Castell,	100 न०	34	लिफाफे एस-6		1000 न०
13	कार्बन पेपर size =210X330mm, 420X330mm	Premier/Kangaro/Kores Quantity=100 sheets	200 न० 200 न०	35	लिफाफे एस-7		1000 न०
14	स्टेप्लर मशीन 24/6, 24/10	Kangaro	10 न०	36	लिफाफे Half file size	बिना कपड़े के अन्दर से कपड़े लगे हुए	500 न० 500 न०
15	स्टेप्लर पिन 24/6, 24/10	Kangaro	100 न०	37	लिफाफे full file size	बिना कपड़े के अन्दर से कपड़े लगे हुए	500 न० 500 न०
16	एड जेल पेन	Achiever, Non-Dry	12 न०	38	गॉड की ट्यूब	700 gms	20 न०
17	एड जेल पेन रिफिल	NB R-20	50 पैकेट	39	पायलट पेन	Luxor Pilot	30 न०
18	पोकर(Wooden Handle)	National	50 न०	40	टैग छोटे		20 बन्डल
19	टैग बड़े	No.-9X36	100 न०	41	Transparent File Cover	Trio	20 न०
20	2 D Ring File	2D Clip file, Trio	10 न०	42	जेटर रिनॉल्ड रिफिल	Reynolds Jetter Refills	100 न०
21	कैश बुक विभिन्न साईज 4,5,6,7,8 व 9 कॉंयर के	Jindal / verdhaman / Sarswati / Binding Canvas	20 न०	43	बॉल पेन रिफिल	Cello Maxriter	100 न०
22	विभिन्न साईज के रजिस्टर 3,4,5,6, 7, 8 व 9 कॉंयर के	Jindal / verdhaman / Sarswati	50 न०	44	फैक्स पेपर	Mitsubishi, Size=210mmX30mt	20 न०

उपरोक्त सामग्री समय-समय पर भी क्रय की जा सकती है। अपनी दरें कर के साथ दर्शाएं। आप अपना PAN/SALES TAX भी अंकित करें। कृपया अपनी दरें अतिशीघ्र प्रस्तुत करें। ।

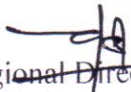
भवदीय

  
क्षेत्रीय निदेशक  
उत्तरी अंचल

### **Terms & Conditions:-**

1. The Regional Director, Forest Survey of India, Northern Zone, CGO Complex, Longwood, Shimla reserves the right without assigning any reason to accept or reject, a whole or any part of an offer.
2. The Department has the right to reject any or all the quotations without assigning any reason or to allot full or part of the supply to one or more firms.
3. The firm registered with the Sales tax Authority should mention Sales tax Registration number.
4. The discount/rebate admissible if any, may be quoted.
5. The period of validity of the rates offered may be specified.
6. Quotation must be submitted in sealed envelope to office of Regional Director, Forest Survey of India, Northern Zone, CGO Complex, Longwood, Shimla on or before 21/08/2017 up to 1700 Hrs.
7. No copy of quotation/offers should be sent to any e-mail of Forest Survey of India.
8. Late offers received after due date will not be considered.
9. The quotation/bids documents can be downloaded from CPP Portal and submit the documents in the address given above.
10. The bids/quations will be opened on 22/08/2017 at 1100 hrs. in office of the Regional Director Forest Survey of India, NZ ,CGO Complex, Longwood , Shimla.

You are requested to submit your quotation on or before due date positively.

  
Regional Director  
Forest Survey of India,  
Northern Zone, Shimla



ANNEXURE-B

**BID/QUOTATION CONDITIONS ACCEPTANCE LETTER**

Date:

INDEX NO:

To,

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**SUB: ACCEPTANCE OF TERMS & CONDITIONS OF BID/QUOTATION**

Quotation/bid reference number: 8-7/2017-18/Dainik upyog/

Name of Tender-----

Dear Sir,

I/We have downloaded/obtained the document (s) for the above mentioned 'Supply of Stationery' from the website (s) ,  
namely: -----  
-----As per your advertisement, given in the above mentioned website (s) and all conditions  
have been unconditionally accepted.

1. I/We hereby certify that I/we have read entire terms and conditions of the tender Documents (including all documents) which form part of the contract Agreement and I/We shall abide hereby the terms/ conditions/clauses contained therein.
2. The corrigendum(s) issued from time to time by your department/organizations too have also been taken into consideration, while submitting this acceptance letter.
3. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) corrigendum(s) in its totality/entirety.
4. The documents and enclosures are submitted in physical form.
5. In case any provisions of this tender are found violated, your department/organization shall be at liberty to reject this tender/bid and we shall not have any claim/right against deptt. in satisfaction of this condition.

Yours faithfully  
(Signature of the Bidder,  
with Official Seal)